



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

December 3, 2009

Jeff Slothower
P.O. Box 1088
Ellensburg, WA 98926

Subject: Determination of Application Completeness
Allenbaugh Conditional Use Permit (CU-09-00007)

Dear Jeff:

The Conditional Use Permit application to operate a riding academy by Evelyn Allenbaugh at 1051 Sorenson Road, Ellensburg, WA, having, was received November 4, 2009. Your application has been determined complete as of December 3, 2009.

Continued processing of your application will include, but is not limited to, the following actions

1. A Notice of Application will be sent to all adjoining property owners within 500 feet of the subject property, interested persons, and reviewing agencies.
2. Posting of the property by the applicant along each street frontage and publishing of a legal notice.
3. Consideration of written comments from reviewing agencies, and from adjacent property owners.
4. Issuing a SEPA environmental threshold determination and notification of a Public Hearing date.

You may pick up the "Land Use Action" sign at any time to be posted at the frontage road and return the signed affidavit of posting to my attention. After this has been completed I will be able to issue the Notice of Application.

If you have any questions regarding this matter, please call me at (509) 962-7637, or by e-mail to dan.valoff@co.kittitas.wa.us.

Sincerely,

Dan Valoff
Staff Planner